

**Purpose**

The Parish has a responsibility to take “reasonably practicable” steps in providing effective first aid arrangements and to ensure safe and consistent care is taken when first aid may be required in the Parish.

Responsibilities

The Parish is responsible for:

- Ensuring appropriate first aid supplies are provided at the Parish Office, Church and Parish Hall
- Ensuring that first aid supplies are accessible to all workers and parishioners at the Parish
- Ensuring that the parish has qualified first aiders and that they receive the relevant refresher training when required
- Displaying a list of trained first aiders with the first aid kits
- Ensuring any first aid administered is recorded i.e. in a notebook in the first aid kit

Parish Priest

Date